



## JOB POSTING

<b>Position</b>	<i><b>SPED Substitute Teacher (contracted)</b></i>
<b>Reports To</b>	<i>Executive Director</i>
<b>Posting Date</b>	<i>1/9/2021</i>
<b>Closing Date</b>	<i>When position is filled</i>
<b>Rate</b>	<i>\$20/hr.</i>

### **Job Purpose**

Samara Learning Center is compiling a list of potential Licensed Special Education (SPED) Substitute Teachers to contact when we need capable and trusted professionals to substitute for our alternative school. Most of our students have learning challenges (LD, ADHD, high functioning ASD, NVLD, and anxiety/PTSD). The school currently consists of elementary and middle school mixed grade classes.

At the time of this job posting, the position would be remote Mondays, Wednesdays, and Fridays and on-campus Tuesdays and Thursdays. We take the Covid 19 pandemic seriously, and safety is based on the state and local authority guidelines.

### **Duties and Responsibilities (including, but not limited to)**

#### ALL EMPLOYEES

- Follow FERPA, IDEA, and HIPAA, which are U.S. legislations that provide data privacy and security provisions for safeguarding information.

#### SUBSTITUTE TEACHER

- Assesses student progress and determines the need for additional reinforcement or adjustments to instructional techniques.
- Employs various teaching techniques, methods and principles of learning to enable students to meet their IEP goals.
- Creates a positive learning experience with emphasis in individualized instruction using appropriate sources including technology.
- Provides direction, supervision and evaluation of educational assistants as directed.
- Complies with Samara's Board's policies and all state/federal rules and regulations.
- Completes all district and state reporting requirements.
- Employs and implements a classroom structure and consistency to encourage student responsibility, cooperation and mutual respect consistent with Samara's policies and procedures.

- Collaborates and consults with educational professionals and community service providers (i.e., social services, public health, medical providers etc.) regarding the needs of students.

### **Knowledge Skills and Ability Required:**

- Minimum B.A/B.S degree from an accredited institution
- Current Oregon Special Education teaching license; Meet professional teacher education requirements of school district and state
- Ability to pass a background check
- Thorough knowledge of the principles, practices and procedures of special education and specialty areas, especially, but not limited to,
  - learning disabilities (dyslexia, dysgraphia, dyscalculia),
  - ADD/ADHD
  - high functioning Autism
  - Anxiety
  - trauma
- Ability to establish and maintain standards of behavior
- Ability to effectively analyze needs and problems objectively
- Knowledge of relevant technology including the use of technology such as i-pads to individualize instruction, as well as to run a class online (we can help teach you to do this)
- Must have the ability and proven ability to report to work on a regular and punctual basis

### **Knowledge Skills and Ability Recommended:**

- Have an elective type skills, such as, but not limited to, art, video, computer coding
- Training in Collaborative Problem Solving or similar program
- Knowledge of Assistive Technology

### **Physical requirements**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to sit for long periods of time, and talk or hear. The employee is regularly required to use hands and fingers to handle or feel; reach with hands and arms. Specific vision abilities required by this job include close vision. The employee must lift, carry and move a minimum of 10 pounds on an occasional basis. Must be able to type on a computer keyboard and use a computer monitor on a frequent and regular basis.

To apply, please send a Cover Letter and Resume to [heather@samaralearningcenter.org](mailto:heather@samaralearningcenter.org) with subject line "Teacher/Amin. Assistant Position, [your last name]."